Minutes

 Executive Council

*Wednesday, March 1, 2023 in Reynolds #205*

Members Present: D. Lanoue, J. Rowsam, D. Wilson, A. McLaughlin, A. Tucker, K. Bloss, D. Allen, C. Wilson, M. Norment, L. Oden, R. Giles, A. Bachri, R. Sronce, J. Logan, A. Overholser, M. Harrington, W. Impson, G. Plumlee, S. Reed, M. Grippo

**Meeting Called to Order by Jennifer Rowsam**

**Approval of Minutes**

R. Giles motioned to approve the minutes from the November meeting. G. Plumlee seconded the motion. The minutes were approved as written.

**Announcements**

* Accreditation and Program Review Updates
* Social Work accreditation – positive feedback received; no areas for improvement cited
* Several programs up for accreditation in 2024-2025 including AACSB, CAEP, ABET, NACEP
* Information was provided by J. Rowsam about the following program reviews
* Agriculture Science: self-study and visit scheduled
* HALE: on-campus review underway
* Psychology – self-study soon to be sent out to program reviewers
* Political Science – self-study soon to be sent out to program reviewers
* Feedback will be provided to QEC once it is received by the OIE

**Action Items**

* HLC Site Visit Debrief
* Positive report received (reported Excellent overall)
* Hopefully we’ll be able to confirm soon if SAU is on the agenda
* Team’s Report
* Report stated that the examples received were very helpful
* A few specifics
* Criterion 1 strengths
* Trio programs, Professional advisors, Mission driven decision-making process, Making Magnolia Blossom, Campus-wide Diversity initiatives
* Criterion 2 – Ethical and Responsible Conduct
* Budgeting process alignment with mission, Annual Title IX and FERPA training, SAU webpage and information access, Writing Center, Institutional Review Board, Academic Integrity Process
* Criterion 3 – Teaching and Learning
* Program review, Freshman Seminar, Commitment to DEI in hiring process, Mulerider Sense
* Criterion 4 – Teaching and Learning
* Assessment used in curricular changes, culture of assessment, commitment to retention and graduation, data-informed decision-making
* Criterion 5 – Institutional Effectiveness
* Quality initiatives, Risk Management Task Force, use of retention data for comparisons and reports, budgeting and resource process (\*restoring resources after Covid-related budget cuts)
* What was most helpful in preparing for HLC visit?
* Practice sessions, review sheets, calendar sessions, community outreach, document storage in one location, focus on examples and personal accounts, guidance from OIE
* What Comes Next?
* Next Assurance Argument is due in 4 years
* Next HLC Visit (ceteris paribus) in 10 years
* Save evidence files for next time now that we have experienced a visit (initially about 400 pieces of evidence, 100 + added afterwards due to team requests)
* Planning Cycle
* Align practices with Strategic Plan
* Currently in year 10 of Open Pathway process
* Need new Strategic Plan
* Look at framework
* Prioritize and select goals
* Mission review
* Review of program goals
* Need ideas in place for end of spring semester

**Other**

* Homework
* What process do we want to use to come up with that framework?

R. Giles made a motion to adjourn. A. Overholser seconded. The meeting adjourned.

Respectfully, J. Logan 3/2/2023