MINUTES

**Executive Council**

09/04/2024|2:10 PM Meeting called to order by Brian Logan

**Members Present:** Gerald Plumlee, Jennifer Rowsam, Brian Logan, John Schneiderwind, Kim Bloss, Connie Wilson, Brittany Lenard, Angela McLaughlin, Donna Allen, Roger Giles, Arien Faucett, Eric Valenzuela, Kim Rand, Sheryl Edwards, Bruno Hicks

# **Approval of Minutes**

Minutes were approved as written. Motion: John Schneiderwind, seconded by Connie Wilson

# **Announcements**

* **Accreditation Updates**
	+ **AACSB:** Gerald Plumlee reported the continuous improvement reports were submitted August 19th and they are planning to have preparation and mock visit sessions for RCB faculty over the coming weeks. The visit team is scheduled to come October 20-22.
	+ **ABET:** Brian Logan reported on behalf of Abdel Bachri (who could not attend due to a scheduling conflict) that the reaccreditation paperwork was submitted over the summer and the visit team is scheduled to arrive September 8th. Preparation and mock visit sessions for faculty have been conducted and were successful. The department has received feedback that they are doing great work with documentation. They are working to improve the Engineering Design documentation and will have the school year to finish improvements.
	+ **CAEP:** Kim Bloss reported they submitted the Self-Study on June 4th with formative feedback expected by October 4th. The virtual site review is scheduled for March 3-5, and they will receive the site review report April 3rd. They will receive the official accreditation status in Fall 2025.
* **Program Review Update** Brian Logan reported on the following program reviews in progress
	+ Information was put together and distributed to the **Biological Sciences** and **MCIS** programs so they can begin working to complete their program review update
* **Strategic Planning and Mission & Vision Review**
	+ Brian Logan and Sheryl Edwards reported a vision statement will be created for Dr. Hicks to review. Then a strategic plan will be created for how to achieve SAU’s vision.
	+ These should be completed by February or March and get approval by the Board of Trustees in June 2025.

# **Action Items**

* **College Employee Satisfaction Survey (CESS) Results Overview**
	+ Brian Logan reported the CESS results overview. The survey was comprised of 143 responses collected between March 26 – April 11, 2024. The next steps are to share the overall results and the open-ended comments with the President and Provost. The results from Section 2 (Institutional Goals) and Section 3 (Involvement in Planning) will be used to inform the strategic planning process.

The motion to adjourn the meeting was made by Gerald Plumlee.