MINUTES

**Executive Council**

02/07/2024|3:40 PM Meeting called to order by Brian Logan

**Members Present:** Donna Allen, Kim Bloss, Roger Giles, David Lanoue, Brian Logan, Gerald Plumlee, Margarita Norment, Jennifer Rowsam, Robin Sronce, Sarah Jennings, Sheryl Edwards, Lisa Oden, Connie Wilson, Eric Valenzuela, Krista Nelson, Abdel Bachri

# **Approval of Minutes**

Robin Sronce moved to approve the minutes from the November meeting. Roger Giles seconded the motion. Minutes were approved as written.

# **Announcements**

* **Accreditation Updates**
	+ **AACSB:** Robin Sronce reported that they are working on the Self-Study that is due in August and the visit team chair will visit the RCB later in the spring semester.
	+ **ABET:** David Lanoue reported on behalf of Abdel Bachri (who arrived at the meeting late due to a scheduling conflict) that the Self-Study is due in July. They will also be seeking accreditation for a BS in Mechanical Engineering
	+ **CAEP:** Kim Bloss reported that they are working on the Self-Study that is due June 3rd
	+ **NACEP:** Sarah Jennings and Jennifer Rowsam reported that work is underway on the self-study due later in the year.
* **Program Review Update** Brian Logan reported on the following program reviews in progress
	+ **Masters In Agriculture:** Reviews will be completed later in the semester, and the process has gone smoothly so far
	+ **Performing Arts and Mass Communication:** An on-site review visit is scheduled for March 11
	+ **Art:** Kurt Coppersmith is still searching for a second reviewer, but the process is underway.
* **QLT:**
	+ The HLC institutional update opens on February 26. Jennifer Rowsam, Christine Pacheco, and Shawana Reed will submit the required information.
	+ The QLT’s is currently focusing their efforts on:
		- New Gainful Employment regulations
		- Preparing to present at HLC 2024 conference in April

# **Action Items**

* **College Employee Satisfaction Survey (CESS) Custom Questions**
	+ Kim Bloss reported that the CESS would be administered the weeks after Spring Break (March 26 – April 9, 2024)

The motion to adjourn the meeting was made by Roger Giles.