MINUTES

**Executive Council**

2/05/2025|3:40 PM Meeting called to order by Brian Logan

**Members Present:** Brian Logan, Jennifer Rowsam, Brittany Lenard, Angela McLaughlin, Kim Rand, John Schneiderwind, Robin Sronce, Donna Allen, Monty Harrington, Eric Valenzuela, Sarah Jennings, Makenzi Hamilton, Krista Nelson, Abdel Bachri, Roger Giles

# **Approval of Minutes**

Minutes were approved as written. Motion: Roger Giles, seconded by Krista Nelson

# **Announcements**

* **NSSE Launch on Feb 24**
	+ Brian Logan reported the NSSE will launch February 24th. The survey will be open for about six weeks and the results will be provided in the next academic year.
* **Updates on Specialized Accreditation**
	+ **AACSB** – Brian Logan reported on behalf of Gerald Plumlee (who could not attend due to a scheduling conflict) that official notice has been received that accreditation has been extended for six more years.
	+ **NACEP** – Sarah Jennings reported the visit took place February 4th. During the exit meeting the visit team had two clarifying questions and the department was able to answer them to the visit team’s satisfaction. The report is now being written, and the department will find out the results in May.
	+ **AAQEP –** Brian Logan reported the initial accreditation report is due March 10th, and the site visit will be September 9th & 10th.
* **Strategic Planning and Mission & Vision Review**
	+ John Schneiderwind reported the mission statement survey was sent out and ended January 31st. There were 87 respondents, which was down from the vision statement survey but still a healthy amount of the campus community. The overall survey feedback was to shorten the mission statement and include a list of core values that SAU believes in. A draft mission and core values statement is being prepared and feedback will be asked for when it is complete. In addition, the team is looking at the strategic plan itself and what areas to look at based on feedback to make new surveys that can be built around specific goals.
	+ Brian Logan commented that both the vision and mission statement processes have received positive feedback from the campus community and people are happy they are getting to be involved and have a voice in the process. Due to this response, there is a positive outlook for receiving participation in the future and good buy-in to the new statements that are being created.
* **CESS Comparison Group Update**
	+ Brian Logan reported an updated CESS Comparison Group has been provided that includes the full comparison report with all schools that participated in the survey. There were no significant changes from the update. Only two slides were affected (Slides 12 & 13) and they still had similar results to before.
* **HLC Criteria Update**
	+ Jennifer Rowsam reported the team watched the HLC criteria webinars. From the webinars the biggest change noticed is that the mission is woven throughout more explicitly, meaning that the criteria should be talked about in the context of the campus mission. Otherwise, there were only slight wording changes, and some items had been moved around. The reporting form will open in March, and it is due April 4th. More information will be acquired during the HLC Conference in April and will then be reported.
* **Program Reviews**
	+ **Due to ADHE by May 16** – Brian Logan reported the ADHE has slightly changed the program review process. For virtual programs, visits can now be two virtual visits instead of needing to include one in person visit. Another change is the timeline. Program reviews are now due May 16th. MCIS and Biology are due this year and they are being asked to turn in reviews internally to the school by May 1st or 2nd.

# **Action Items**

* **Campus Communication Survey**
	+ Brian Logan reported the CESS results displayed a focus needed to be placed on better communication on campus and getting people information they need for their roles. As a result, a survey was created to ask people how they want to be communicated with. The survey was brought to the QEC meeting in December, feedback was gathered, and changes to the survey were made. The edited survey was sent to the QEC members to receive additional feedback, and no other adjustments were needed. Due to this, Brian Logan asked the QEC if they approved of sending the survey out to the campus community and it was agreed upon.

The motion to adjourn the meeting was made by Jennifer Rowsam.